



2021 – 2022 Switch to Virtual Schoolwide Plan

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Virtual Call Center

Direct parents to call the main office number **404-802-4200** and we will direct them to a staff member based on their needs.

In the event of a switch to virtual instruction for the entire school the following staff will be working as a call center support for parents:

- Ms. Miles (PreK – 5)
- Ms. Cook (PreK – 5)
- Ms. White (PreK – 5)
- Dr. Jones (PreK - 5 Tier 2/3 Scholars)
- Ms. Andrews (DSE K-5 & Regional Units)
- Ms. Foushee (K-5, Zoom Help Room)
- Ms. Copeland (PreK – 5, Zoom Help Room)
- Ms. Scott (PreK – 5)

If parents reach out to get GTID numbers, APS student id numbers, APS login info, lunch number, etc. please verify the identity of the caller by asking the following questions:

- What is their name (verify they are listed on the IC summary page),
- What is the child's name?
- What is the child's date of birth?
- What is the child's middle name?
- What is their address?

Once the caller answers those questions, you may share the information with them. Document to whom you have given the information for record keeping purposes. If the person on the phone doesn't answer those questions correctly, you may not provide the information.

Communication Plan

The school will follow the district's overall communication plan, but will also use the following to communicate to families:

- *Remind 101*: We will use the school remind 101 account to share links for families to get login information and updates. Teachers should also have class accounts activated to be able to provide updates to families regarding specific class material.
- *School Website*: There is a special 2021-2022 school year updates page where we house information for parents.

- *RoboCall*: We will send a voice recorded RoboCall in both English and Spanish to make sure families get the most recent information.
- *Flyers/Newsletter*: If there is a need to pivot we will also have a pre-made flyer ready for printing and distribution with information for parents regarding virtual learning.
- *Social Media*: The school will post information on our Twitter, Facebook, and Instagram, and School website.

Device Distribution

Each device for students in grades PreK – 5 have the student's name on them and device information is already collected on each student. We will deploy a team of staff to break down the device carts and distribute the devices and the chargers to students. Upon our return to the building, we will collect the devices, clean them, and store them back into the carts. New students who have not been assigned a device will receive one within 48-72 hours.

Technology

Teachers are using My Backpack to show students how to access the various platforms. Mr. Timothy Farmer, our Education Technology Specialists, is delivering professional development and support around the use of Securely and Zoom Authentication (3-5).

Zoom

All teachers have created Zoom links for their classrooms and are in the process of sharing them with administration so we can create a page to house them. Teachers will also post the Zoom information to parents and students via Google Classroom and the school will send it via Remind101. The call center will also have this information readily available to provide to parents over the phone or in the Zoom Help Room. All administrators and enrichment teachers will be added as co hosts for each Zoom to ease transitions and to support.

Google Classroom

- *Quarantine Grade Level Classroom*: Teachers have created grade level Google Classrooms and have loaded all of the students into their respective grade level/class. Teachers should add enrichment teachers, school administrators, Media Specialist, and Master Teacher Leaders to your Google Classrooms. This has been created to provide students who are in quarantine access to instructional resources. Teachers are required to upload

lessons/presentations within 24 hours of receiving notification that a student has been quarantined. Lessons for core subjects should be added for each day of quarantine. The teacher should also follow-up via phone with the parent to inform them that the lessons are now available. All communication should be documented in the Infinite Campus Contact Log.

- *Ms. Foushee* will provide tutoring support sessions Tuesday – Thursday for quarantined students. K-2 students can receive support from 9-10 and 3-5 students from 1-2. Parents will receive a letter upon picking up their students with directions on accessing these support sessions.
- *Virtual Learning Classroom*: Each teacher will create their own individual Google Classroom where instructional resources for virtual learning will be housed. The teachers may also use this during face to face learning.
- The last page of this document shows the teacher BAMO Teacher Zoom link information for the 2021-2022 school year.

Assignments

Assignments for virtual instruction will be housed in the Google Classroom. Teachers will be expected to use district approved resources (i.e. Discovery Education, Freckle, Imagine Learning, HMM, etc.) to create assignments and to avoid commercial websites (i.e. liveworksheets.com, Teachers Pay Teachers, Pinterest, etc.) The administrative team is developing grade level expectations in alignment with the district grading guidelines.

Instruction

The length of the school day will follow the schedule and parameters set forth by the Atlanta Public School District. Any changes to the instructional schedule will be shared with parents.

Meals

Meal distribution will follow the guidelines of the Atlanta Public School District Nutrition Department.

Parents

Within 24-48 hours of a pivot to virtual learning, a parent meeting will be held or a presentation uploaded to our school website and social media platforms to walk parents through accessing Zoom, Google Classroom, and Infinite Campus Parent Portal.

Presentation will be available in English and Spanish. Quick sheets and one pagers will be loaded to the school website as well.

Attendance

Students will be coded COVID (excused absence) days they are out due to direct exposure or a positive test. Students will receive access to virtual learning assignments through the Google Classrooms. If assignments are completed and submitted, students will be marked QUARANTINED (present) in Infinite Campus.

BAMO Teacher Virtual Zoom Link Information (SY 2021-2022)

A	B	C	D	E
BAMO Google Meets/Zoom Links (2021-2022 School Year)				
Teacher	Grade Level	Zoom Link	Zoom ID	Password
Wallace/Palmer	Pre-K	https://atlantapublicschools-us.zoom.us/j/81384414818?pwd=RjVoYTdnVXJlOjAxFpVWHRja0JzQT09	813 8441 4818	bamopk
Dixon	K	https://atlantapublicschools-us.zoom.us/j/9654268863?pwd=cnQxSG9SMmV5WkVJWkNqSkoxdkJlQT09	965 426 8863	Dixon
Long	K	https://atlantapublicschools-us.zoom.us/j/6069151354?pwd=SHhDWVBoL2tydmpnNCtyZ0pFeGs0Zz09	606 915 1354	kinder
Ash	1st			
Reese	1st	https://atlantapublicschools-us.zoom.us/my/bamo1	980 448 2690	4xXC7t
McClung	2nd	https://atlantapublicschools-us.zoom.us/j/6948957120?pwd=VmrPeUITd2ZvZ2ZTUEJ6TWVhoVHlxUT09	694 895 7120	374120
McDowell	2nd	https://atlantapublicschools-us.zoom.us/j/5995181837?pwd=QmxkRXZxT1ZYNDN1ZFJkaFc5d2FCUT09	892 2566 5168	soar
Mendoza	2nd		599 518 1837	mendoza
Brignac	3rd	https://atlantapublicschools-us.zoom.us/my/brignac3rd	610 065 2826	560052
McMillan	3rd			
Green	4th	https://atlantapublicschools-us.zoom.us/j/7312695370?pwd=bi9rSmY4eGhaRkJsU21zY2h0N1lKdz09	731 269 5370	836057
Johnson	4th	https://atlantapublicschools-us.zoom.us/j/5881174499?pwd=dVgxTXN1dFZSL3drRkUjMDcwVjY1dz09	588 117 4499	12345
Odom	4th	https://atlantapublicschools-us.zoom.us/j/82985156835?pwd=aEJzaXhieEY1WHVGB0pBQUlieC91Zz09	829 8515 6835	Odom3rd
Fredrick	4th			
Eason	5th	https://atlantapublicschools-us.zoom.us/my/eason2020	664 895 0982	meason2020
Marshall	5th	https://atlantapublicschools-us.zoom.us/j/7666299881?pwd=L2svdkFjbGnrVmM2VWxwaUJSSWFz	766 629 9881	12345
Bell	Music/Band	https://atlantapublicschools-us.zoom.us/j/2287973965?pwd=WnFlVkl4V01uaJFPTWVw0cE9YMYRBUt09	228 797 3965	631157
Ruffin	Drama	https://atlantapublicschools-us.zoom.us/j/4871645789?pwd=OVpMQUZ5ZmdwU2F4RnVCSXpGbGIPQT09	487 165 5789	
Turner	PE	https://tinyurl.com/rdturnerpe	255 828 6985	606742
M. harris	Art	https://atlantapublicschools-us.zoom.us/j/8476611258?pwd=TW1WYnBTbmcyV0w5UFF5bnhjWFNVQT09		
Estevez	Spanish	https://tinyurl.com/BaMOSpanish20	6076657823	tigers
Horton	DSE	https://atlantapublicschools-us.zoom.us/j/4963165004?pwd=ZlhlHlUxWV0o1b3FYn0NYXNFVzRlQT09	4963165004	Horton
Foreman	DSE	https://atlantapublicschools-us.zoom.us/j/3275858731?pwd=ZDFwMi9JR2REZDlmTDlnN3RlSmxld	327 585 8731	680023
Mero	DSE	https://atlantapublicschools-us.zoom.us/my/mrsmero		438141
Goines	Autism	https://atlantapublicschools-us.zoom.us/my/rqgoines?pwd=NHlvVThvU3JBN1pYODNhL1RHRUxmZ	609 547 1803	goines
Lundy	K-5 Reading	Lundy's Zoom Link	759 979 4002	lundy1st
Richards	MTL 3-5 Lit.	https://atlantapublicschools-us.zoom.us/my/mrsrichardsmes?pwd=ekwzajJRbEhiU2dYS1ZDQjZlYw	815 500 0758	mes
Clements	MTL 3-5 Math	CLEMENTS ZOOM LINK	301 733 5672	336823